

EXHIBIT A

UNSOLICITED PROPOSALS SUBMITTED TO RTD PHASE ONE: CONCEPTUAL PROPOSAL FORM

Phase One of RTD's Unsolicited Proposal process involves submitting this form. Submit only the information required by this form. If RTD determines that the proposal should proceed to Phase Two, RTD will issue a Request for Detailed Proposal.

PART 1. BASIC INFORMATION

Proposer Information:

Name: _____

Address: _____

Further Contact Information: _____

Type of Organization: _____

Technical Personnel Names & Contact Information:

Business Personnel Names & Contact Information:

These individuals should be responsible for answering RTD's technical or business questions concerning the proposal or any subsequent agreement concerning the Proposal.

PART 2. TECHNICAL INFORMATION

Title of the Proposal: _____

☐ Abstract of the Proposal is attached. To move forward in the Unsolicited Proposal process, the Abstract must include a brief – but complete – discussion of the following:

- (1) Objectives;
- (2) Method of approach;
- (3) Nature and extent of anticipated results; and
- (4) Manner in which the work will help support accomplishment of RTD's mission.

Technical expertise the proposer needs from RTD: _____

PART 3. FINANCIAL INFORMATION

Proposed Price or Total Estimated Cost: _____

Revenue: _____

Be concise but provide sufficient detail for RTD to meaningfully evaluate the Proposal.

Financial information the proposer needs from RTD: _____

PART 4. PROCEDURAL INFORMATION

Period of Time for which the proposal is valid: _____

☐ Proprietary data has been submitted with this proposal and is deemed confidential by the proposer in the event of a request submitted to RTD under the Colorado Open Records Act. *Any proprietary data must be clearly designated.*

☐ Other government entities or private parties have received this proposal.
Please explain: _____

☐ Other government entities or private parties may provide funding for this proposal.
Please explain: _____

☐ There are patents, copyrights and/or trademarks applicable to the goods or services proposed.
Please explain: _____

☐ A meeting with RTD staff is requested.
Questions, comments or concerns that the proposer intends to raise at a meeting, if granted: _____

☐ There is additional information not requested in this form that would allow RTD to evaluate this proposal at this conceptual phase. Describe: _____

PART 5 SIGNATURE

Name:

Date:

Title:

The individual who signs this form must be authorized to represent and contractually obligate the Proposer.

EXHIBIT B

**UNSOLICITED PROPOSAL
USE OF DATA PRIOR TO CONTRACT IS PROHIBITED**

All RTD personnel must exercise extreme care to ensure that the information in this proposal is not disclosed to an individual who has not been authorized access to such data and is not duplicated, used, or disclosed in whole or in part for any purpose other than evaluation of the proposal, without the written permission of the proposer. If a contract is awarded on the basis of this proposal, the terms of the contract shall control disclosure and use.