



**RTD SMALL BUSINESS ENTERPRISE (SBE) CERTIFICATION CHANGE/NO CHANGE AFFIDAVIT**

**INSTRUCTIONS:** This affidavit must be completed by the eligible individual upon whom the firm’s status as an RTD SBE is granted. Please email the completed, signed, and notarized document with a complete copy of the most recent business income tax return via email to SBO@RTD-Denver.com. For assistance, please email us at the above address.

Name of Firm			
Physical Address	City	State	Zip
Mailing Address (if different)	City	State	Zip
Owner Name		Business Phone	
Email			

1. During the past year have changes occurred in the firm’s:
  - a. Legal structure (Sole Proprietorship, Partnership, Limited Liability Company, Corporation)?  Yes  No
  - b. Ownership – including changes in interests of existing owner(s) and/or the addition or removal of an owner(s)?  Yes  No
  - c. Partnership agreement, LLC operating agreement, or corporation bylaws?  Yes  No
2. Did any owner, director, officer, and/or manager establish a new business relationship with, or purchase ownership interest in, another firm?  Yes  No  
 (A business relationship may include, but is not limited to ownership, shared space or employees, utilities, equipment, financing, etc.)

(If the answer to any of the above questions is “yes” please provide supporting documents.)

The undersigned swears (or affirms) under penalty of perjury, that the information provided in this affidavit is correct and true. I further swear (or affirm) that my personal net worth is \$ \_\_\_\_\_.

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The undersigned also states that he or she has the authority to execute this affidavit and does so as their free act and deed.

\_\_\_\_\_ (printed name) \_\_\_\_\_ (title)

\_\_\_\_\_ (signature) \_\_\_\_\_ (date)

NOTARY

The foregoing affidavit was subscribed and sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

by \_\_\_\_\_.

SEAL

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Commission Expiration Date